

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2013-CA-0043  
**CAPTION:** Home Studies, Home Licensing and Regulatory Reviews  
**PROPOSED CONTRACTOR:** The Children's Choice of Maryland, Inc.

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

**2. MINIMUM NEED:**

The District of Columbia Child and Family Services Agency (CFSA), has an immediate need for Home Studies, Home Licensing and Regulatory Reviews for CFSA clients in the state of Maryland, for a specific CFSA population, in order to assist CFSA in maintaining its compliance with the *LaShawn A. v. Gray* Implementation Plan.

**3. ESTIMATED REASONABLE PRICE:**

\$1,300,000.00

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- (a) The Child and Family Services Agency, as part of the ongoing *LaShawn A v. Gray* federal litigation, is required to provide services that will enable CFSA youth to successfully transition out of the child welfare system;
- (b) The incumbent vendor is currently providing the necessary services and support for the well-being of CFSA youth and their foster families. Disruption in service could possibly lead to CFSA youth being placed temporarily in homes that are not certified by local and state governments. Disrupting the continuity of services between the vendor and the foster families would cause catastrophic damage to CFSA youth, foster families and the District of Columbia Government.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald  
Director

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer