

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE EXTENSION OF
CONTRACT**

CONTRACT NO: DCKT-2008-F-0078
CAPTION: Uniform Rental Services
PROPOSED CONTRACTOR: Unifirst Corporation
PROGRAM AGENCY: Department of Public Works (DPW),
Fleet Management Administration (FMA)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.6(b)

2. MINIMUM NEED:

Pursuant to the Collective Bargaining Agreement (CBA) between the District of Columbia Government and AFL-CIO Local 631, DPW must provide uniforms for its unionized staff. DPW's Fleet Management Administration (FMA) has been providing uniforms through a contract for rental and cleaning services with Unifirst Corporation. The current contract will expire on June 30, 2013. DPW requires continuation of services for a period not to exceed 90 days to allow a new contractor to measure and order uniforms. The CBA is in effect until September 30, 2013.

3. ESTIMATED REASONABLE PRICE:

\$25,000

4. FACTS WHICH JUSTIFY EXTENSION OF THE CONTRACT:

- A. A competitive solicitation was issued in March 2013, but no award could be made. One bid was received, however the bidder was not responsive. Another bidder indicated that it would not agree to a contract that was subject to the Service Contract Act.
- B. DPW is bound by the terms of the Collective Bargaining Agreement to provide uniforms.
- C. The District will execute an agreement with a new contractor through a cooperative agreement. It will take approximately ten (10) weeks for new uniforms to be delivered. No other contractor could provide uniforms within the timeframe required (July through September 2013).

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Director, Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the extension of the contract the sole source procurement method for this proposed contract.

Date

Gena Johnson
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer