

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCKA-2016-C-0029
CAPTION: Cellular Phone Payment Method for Digital Parking Meters
PROPOSED CONTRACTOR: Parkmobile USA, Inc.
PROGRAM AGENCY: District Department of Transportation
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700

1. MINIMUM NEED:

The District Department of Transportation (DDOT) has an ongoing need for the Contractor to continue with the provision of its fully functional digital parking solution, utilizing cellular phone technology as a payment method for metered curbside spaces within the District.

2. ESTIMATED REASONABLE PRICE:

\$4,500,000.00

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Parkmobile has provided digital parking services to the District since July 2012; the current contract will expire July 6, 2016. The comprehensive parking strategy, provided by the Contractor, will enable the District to reach its strategic, operational, and financial and customer service goals.
- B. A solicitation for a new contract that meets the needs of the District and its regional partners through the Metropolitan Washington Council of Governments (MWCOG) is in the early stages of development. However, additional time is needed to finalize the comprehensive regional requirements before the solicitation is advertised for award.
- C. As such, the District seeks to enter into a new contract with the incumbent for a period of one (1) base year and one (1) option year, to ensure services continue seamlessly without any disruption to parking operations and revenue generation as the Pay-by-Cell program has provided substantial revenue to the District through the digital payment options and metered services afforded its customers.
- D. Parkmobile has demonstrated itself to be a responsible Contractor and has the resources and personnel to continue to perform the required work in a manner satisfactory to the District. Parkmobile has an existing inventory and resources and team currently in place, to manage the contract.

- E. It is not feasible that another contractor could, following an interim competitive effort, assume the ongoing operation without requiring significant lead-time to mobilize a workforce, acquire the relevant technology and assess inventory and personnel.

4. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Date

Leif A. Dormsjo, Director
District Department of Transportation

5. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney B. Lattimore
Deputy Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer