

**DETERMINATION AND FINDINGS FOR A  
SOLE SOURCE PROCUREMENT**

**Contract No:** DCHT-2012-C-0019  
**Caption:** Quality Improvement Organization  
**Proposed Contractor:** Delmarva Foundation for Medical Care, Inc.  
**Program Agency:** Department of Health Care Finance

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700

**2. MINIMUM NEED:**

The Department of Health Care Finance (DHCF) has a continuing need for an organization certified by the Center for Medicare and Medicaid Services (CMS) as a Quality Improvement Organization (QIO) to conduct utilization reviews and quality improvement activities for the District's fee-for-service Medicaid Program.

The period of performance for the contract will be from Date of Award to November 30, 2012. This will allow for the completion of the competitive procurement process.

**3. ESTIMATED REASONABLE COST:**

The estimated fair and reasonable price to provide the required services during the contract is \$800,000.00. The estimated price has been determined fair and reasonable based on the fact that the unit prices for the contract are the same as those paid by the District under of the previous Contract No. DCHT-2012-C-0015, prices determined to be fair at the time of the contractor's award.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

Delmarva Foundation for Medical Care, Inc. (Delmarva) was awarded a Contract No. DCHT-2012-C-0015 to serve as the District's QIO during the award of a competitive solicitation DCHT-2012-R-0002. The purpose of the sole source award is to ensure no break in services while the District completes award of a competitively sought procurement.

DHCF has a continuing need to maintain the continuity of operations without interruption until a selection is made from the competitive procurement process.

In consideration of the District's minimum need, Delmarva is the only contractor with the expertise, infrastructure, and capacity to provide the required services.

**5. CERTIFICATION BY AGENCY DIRECTOR**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Wayne Turnage, Director  
Department of Health Care Finance

**6. CERTIFICATION BY THE CONTRACTING OFFICER**

Based on the findings, I hereby determine Delmarva Foundation for Medical Care, Inc., shall be responsible and capable of satisfactorily conducting utilization reviews and quality improvement activities for the District's Fee-for-Service Medicaid Program under the Proposed Sole Source Contract. It is further determine that the approval shall be in the best interest of the District and that the cost is fair and reasonable. I recommend that the Office of Contracting and Procurement (OCP) Chief Procurement Officer approve the use of the Sole Source Procurement method for this Proposed Sole Source Contract. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
O'Linda Fuller, MBA, CASA  
Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 404 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 Sec 404 (a)(b)(c) DCMR 1700, D.C. Law 18-371; ). Accordingly, I determine that the District is justified in contracting using the Sole Source Method of Procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
James D. Staton Jr.  
Acting Chief Procurement Officer