

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO.: DCHT-2013-C-0138

CAPTION: HealthCheck Provider Education System

PROPOSED CONTRACTOR: Georgetown University

PROGRAM AGENCY: Department of Health Care Finance

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia Department of Health Care and Finance (DCHF) requires continued access to the HealthCheck Provider Education System. This system is a proprietary product designed, built, maintained and licensed exclusively by the National Center for Education in Maternal and Child Health (NCEMCH) at Georgetown University.

3. ESTIMATED REASONABLE PRICE:

The estimated price for the license renewal is \$86,001.00 for a 12 month period beginning October 1, 2013 and ending September 30, 2014. The price is reasonable based on the prior years' cost to the agency. DCHF did not conduct a market survey as there are no alternative databases or products available that can fulfill their requirements.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Georgetown University (GU) designed and created this system based on content from multiple studies including *Well-Child Care: A Bright Futures Curriculum for Pediatric Providers*, *Bright Futures: Guidelines for Health Supervision of Infants, Children, and Adolescents* (2nd ed.) as well as information in the *Bright Futures in Practice* series (i.e., *Bright Futures in Practice: Physical Activity* and *Bright Futures in Practice: Mental Health*).

This content was developed by Georgetown under four cooperative agreements funded by the Maternal and Child Health Bureau (MCHB), Health Resources and Services Administration, for the U.S. Department of Health and Human Services.

NCEMCH/GU developed the HealthCheck Provider Education System to incorporate District-specific Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) services (in DC, known as HealthCheck) into a larger framework of well-child care guidelines (based on Bright Futures and other nationally-known standards from the American Academy of Pediatrics – including guidance from the third edition of the Bright Futures guidelines, the American Academy of Family Practitioners, the Centers for Disease Control and Prevention, and the Centers for Medicare and Medicaid Services. Georgetown retains the copyright to this content.

In addition, the HealthCheck Provider Education System resides within GU-owned and operated servers and runs on proprietary GU software. As such, NCEMCH/GU is the only entity with the ability to operate this hardware/software system.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Wayne Turnage
Director, Department of Health Care and Finance

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Franklin Austin
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 303 of the District of Columbia Procurement Practices Act of 1985 (D.C. Law 6-85; D.C. Official Code § 2-303.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James Stanton
Chief Procurement Officer