

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE EXTENSION OF A CONTRACT**

AGENCY: DC Fire and Emergency Medical Services (FEMS)
CONTRACT NO: DCFB-2009-E-2528
CAPTION: Mask Room Support
PROPOSED CONTRACTOR: Municipal Emergency Services

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701, and 2005.6(b)

2. **MINIMUM NEED:**

The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the Department of Fire and Emergency Medical Services (the District)) request the continuation of current services to provide Mask Room support for such coverage until the new contract is awarded through competitive solicitation.

The period of performance is from July 8, 2014 to December 31, 2014.

3. **ESTIMATED REASONABLE PRICE:**

The estimated reasonable cost is \$106,644.82.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- A. FEMS provides Self Contained Breathing Apparatus (SCBA) to personnel who require respiratory protection while operating in structural fire, hazardous materials incidents, technical rescue incident and in all other areas where atmospheres immediately dangerous to life and health may be encountered.
- B. The Mask Room is used for inspection, repair, testing and maintenance of all Departments' SCBA and associated equipment.
- C. The current contract expires on July 7, 2014, and OCP needs to extend the current contract to have sufficient time to complete and award a new competitive contract.

- D. On June 25, 2014, a contract extension letter was sent to the Contractor for five months of continued service under the current contract rates listed in latest price schedule for the existing contract. The Contractor concurred to the extension.
- E. Municipal Emergency Services has been providing services for the inspection, repair, testing and maintenance of all SCBA and associated equipment for District of Columbia since July 9, 2009. The extension of this current contract is the only option now to ensure uninterrupted coverage of the mask room support provided to the District. The District requires continuity of the supply of this coverage for its employees until a competitive contract is awarded. No market survey was conducted seeing that Municipal Emergency Services is the only vendor capable of continuing these services.
- F. Public Notice of OCP's intent to award a sole source contract was posted to our website for 10 calendar days pursuant to the requirements of OCP Policy 3000. The new posting was submitted to OCP's website on June 26, 2014.

5. **CERTIFICATION BY AGENCY DIRECTOR:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

Date

Kenneth B. Ellerbe,
D.C. Fire/EMS Chief

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act (PPRA) of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Shafiq R. Choudhary, CPM, CPPB
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer