DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT

CONTRACT NO: DCFA-2015-C-2292
CAPTION: Occupational Healthcare and Ancillary Healthcare Services
CONTRACTOR: PFC Associates, LLC
PROGRAM AGENCY: MPD

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701

2. MINIMUM NEED:

The Metropolitan Police Department has a continuing need for a Contractor to provide occupational healthcare and ancillary healthcare services at the Police and Fire Clinic for all Covered Employees of the Metropolitan Police Department (MPD), the Fire and Emergency Medical Services Department (FEMS), the United States Park Police (USPP), the United States Secret Service Uniformed Division, the D.C. Housing Authority, the DC Department of the Environment (DDOE), and the Protective Services Police Department, Department of General Services (DGS) which are provided currently through a contract between the District of Columbia Government and PFC Associates, LLC (PFC).

3. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price to provide the required services during the contract period November 22, 2015 to Jun 30, 2016 in the amount of $7,000,000.00 It has been determined that the estimated price offered by PFC is fair and reasonable. The price is based upon the current contract rate in pursuant to contract DCFA-2009-C-2292. There is no indication that the District would receive a lower price due to the current market.

4. **FACTS WHICH JUSTIFY SOLE SOURCE EXTENSION OF CONTRACT:**

As a result of a competitive procurement, PFC was awarded the contract to provide occupational healthcare and ancillary healthcare services at the Police and Fire Clinic for all covered employees in a managed care environment using a Preferred Provider Network to handle approximately 64,000 client encounters per year.

It is critical that the specified public safety group members continue treatment and program

requirements presently mandated by law. An interruption in service would be detrimental to the District's public safety. If the District fails to provide services to its employees and workers' compensation beneficiaries, as mandated by D.C. Law, then it would be in direct violation of the law (D.C. Code §44-504).

To avoid a disruption of these essential services, the District has determined it is in the best interest to enter into a Sole Source Contract with PFC to continue providing occupational healthcare and ancillary healthcare services as defined under the original contractual agreement. All mandatory terms and conditions shall be enforced and remain the same.

The services provided by PFC are necessary to ensure continuity and avoid any stoppage of services for the District's Public Safety Group Members to attend scheduled medical appointments and minimize any serious disruption in agency operation, whereas, the contractor shall continue to operate with a valid contract.

The sole source contract ensures a continuation of service while the District prepares and finalizes a solicitation for competition and awards a multi-year contract upon Council approval.

PFC has performed the required occupational and ancillary healthcare services satisfactorily since it was awarded the contract.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

OCT 2 2 2015

Date

Director, (Metropolitan Police Department)
CHIEF OF POLICE

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
George A. Schutter
Chief Procurement Officer