

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**CONTRACT NO.:** DCEB-2016-C-2009

**CAPTION:** Technology Inclusion Study

**PROPOSED CONTRACTOR:** Alvarez & Marsal Public Sector Real Estate Services

**PROGRAM AGENCY:** Office of the Deputy Mayor for Planning and Economic Development

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development has a minimum need for a contractor to provide research and analysis, interviews and economic modeling around Technology Inclusion. Specifically, the contractor will serve as an advisor to the District and assist in developing a national model for technology inclusiveness prior to major upcoming technology and innovation events. The proposed term for the contract is date of award through one year.

**3. ESTIMATED REASONABLE PRICE:**

\$39,989.00

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

- A. The Technology Inclusion Study team's manager is Alvarez & Marsal Public Sector Real Estate Services' Jenifer Huestis Boss. Alvarez & Marsal Public Sector Real Estate Services has had major involvement in the implementation of the technology innovation startup incubator at Howard University, which was created in collaboration with the District. This work is directly related to aforesaid strategy and will enable the District to release the Technology Inclusion Study in March of 2016.
- B. Given the stringent timeline, Alvarez & Marsal Public Sector Real Estate Services is the only contractor capable of meeting the March 2016 benchmark and has access to information from Howard University that will prove vital in the production of the required services and report.

C. Further, the research and analysis tasks required may be enhanced by Alvarez & Marsal Public Sector Real Estate Services' previous work.

D. For the above mentioned reasons, a sole source award to Alvarez & Marsal Public Sector Real Estate Services is the most efficient and cost effective method of procurement which allows DMPED to make use of the contractor's unique position and resources.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brian T. Kenner, Deputy Mayor

**6. CERTIFICATION BY CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lindel Reid, CPPB  
Senior Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST  
Director, Contracts, Procurement and Grants