

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: DCHT-2012-C-0017
CAPTION: Health Insurance Exchange
PROPOSED CONTRACTOR: Compass Solutions, LLC
PROGRAM AGENCY: Department of Health Care Finance
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700

1. **MINIMUM NEED:** The Department of Health Care Finance (DCHF) has a need for Consulting And Technical Assistance Services to support the continuation and completion of planning and implementation efforts that would enable the District of Columbia to establish a certified and functioning Health Insurance Exchange (HIX) Program.

The Period of Performance (POP) for this Contract shall be from Date of Award through One Year of Service (365 days).

2. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable cost to provide the required services during the Contract shall be in the amount of Nine Hundred Sixty Nine Thousand, Four Hundred Twenty Six Dollars And Seventy Six Cents (\$969,426.76). The estimated price has been determined to be fair and reasonable based on the fact that the labor rates for the Contract are the same as those paid by the District under the previous Contract No. DCHF-2012-T-0005, prices determined to be fair at the time of the Contractor's award.

3. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The District of Columbia has a need for Consulting and Technical Assistance Services. This need is unique to the District of Columbia because to not provide these services would seriously threaten the health insurance of DC residents, businesses and individuals working in the District. Compass is uniquely qualified to provide these services. Compass is a certified functioning Health Insurance Exchange (HIX) Program which is able to provide these services that had to be established by January 2012 as required by federal law.

A market survey was not conducted because Compass Solutions, LLC, was awarded a Letter Contract for the Consulting And Technical Assistance Services to support the continuation and completion of planning and implementation efforts that would enable the District of Columbia to establish a certified and functioning Health Insurance Exchange (HIX) Program.

The District must ensure that there is a continuation of service with the expertise, infrastructure, and capacity that is being provided by Compass Solutions, LLC.

Competition is not being sought in this instance as the contractor who fulfills the minimum need must have prior knowledge of the functioning Health Insurance Exchange (HIX) Program and also have the certification to provide these critical services. There is no other vendor at this time with this level of knowledge and experience and it is for that reason that award to Compass Solutions, LLC is recommended.

4. CERTIFICATION BY AGENCY DIRECTOR

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

Date

Wayne Turnage, Director
Department of Health Care Finance

5. CERTIFICATION FINDINGS AND DETERMINATION BY THE CONTRACTING OFFICER

Based on the findings, I hereby determine Compass Solutions, LLC, shall be responsible and capable of satisfactorily completing the HIX Program services under the Proposed Sole Source Contract. It is further determine that the approval shall be in the best interest of the District and that the cost is fair and reasonable. I recommend that the Office of Contracting and Procurement (OCP) Chief Procurement Officer approve the use of the Sole Source Procurement method for this Proposed Sole Source Contract. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

O'Linda Fuller, MBA, CASA
Contracting Officer, Office of Contracting
and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02, 2-354.03 or 2-354.04 Sec 404 (a)(b)(c) DCMR 1701.01, D.C. Law 18-371;). Accordingly, I determine that the District is justified in contracting with the single available source using the Sole Source Method Of Procurement in using the Sole Source Method Of Procurement

Date

James D. Staton, Jr.
Chief Procurement Officer, Office of
Contracting and Procurement