

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF CONTRACT

Agency: Department of Corrections
Contract No: CW17235
Caption: Laundry Services
Contractor: Virginia Correctional Enterprises

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701

2. Minimum Need

The Department of Correction (DOC) needs to extend the current contract to provide comprehensive off-site laundry services for an average daily population of up to 2164 inmates at the Central Detention Facility (CDF) located at 1901 D Street SE, Washington DC 20003 and to facilitate the DOC's operation function and avoid a disruption in services.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable price to provide the required services from January 1, 2015 to September 30, 2015 is \$200,000.00.

4. Facts that Justify a Sole Source Procurement

The main reason for the sole source extension is that the District's Inmate Processing Center (IPC) is still under construction and until the construction is completed the service is of critical nature and cannot be interrupted. A new contract is in preparation to replace the current contract. The replacement contract will substantially change the way laundry services will be handled since the District will operate laundry services with its own equipment that has already been purchased. The Department of Corrections (DOC) cannot install the equipment until the IPC is completed. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient laundry process.

5. **CERTIFICATION BY THE AGENCY HEAD:**

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

_____	_____
Thomas Faust	
Director	Date
Department of Corrections	

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the 27 DCMR 1304, 1700, 1701. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____	_____
Deborah J. White	Date
Contracting Officer	
Office of Contracting and Procurement	

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____	_____
James D. Staton, Jr.	Date
Chief Procurement Officer	
Office of Contracting and Procurement	