

Notice of Intent to Award Sole Source Contracts

Notice Date	September 20, 2012
Response Due Date (10 business days from Notice Date)	September 30, 2012
Contract Caption/Description	Mental Health Services
Vendor Name	Capital Region Children's Choice (CRCC)
Agency	Child and Family Services Agency (CFSA)
Contract Specialist Email	cheryl.anderson@dc.gov
Contract Officer Email	tara.sigamoni@dc.gov

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: CFSA-11-C-0010
CAPTION: Mental Health Services
PROPOSED CONTRACTOR: Capital Children's Region Center
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04 and 27 DCMR §§ 1304 and 1702.

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), is seeking a contractor to continue to provide mental health services for CFSA youth and their families. The period of performance shall be from September 30, 2012 through March 31, 2013 with two one (1) year options and a six-month partial option to be exercised at the District's discretion to ensure uninterrupted service delivery to the youth currently services at the facility.

3. ESTIMATED REASONABLE PRICE:

\$36,125.00

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The Government of the District of Columbia Child and Family Services Agency (CFSA) has a minimum requirement to provide mental health services for a CFSA youth and their families. CFSA is in need of a Contractor with a track record in successfully providing said services.

A statement of work was submitted for the provision of mental health services. Contracts and Procurement compared the hourly rates of some of our current mental health service contractors and determined that the price being charged by CCRC is reasonable as their hourly rate for individual therapy is \$110.00 and \$135.00 per hour for family therapy and is within the average hourly range of \$125.00 as charged by some of CFSA's other mental health service providers. Additionally, this CCRC's hourly rates are the same as what was charged to Crime Victims Compensation.

CPA was informed that the services were being provided through Crime Victims Compensation and that the funds were depleted. Afterwards, they were provided through the Department of Mental Health. However, the assigned Judge was not satisfied that the clinical needs of the clients were being satisfied. Since the clients were originally being treated successfully with CCRC, they were returned to CCRC as the clients have severe mental and behavioral issues.

It is not feasible to complete a full solicitation for the services required. CPA did a price comparison of a sampling of its current mental health providers to determine price reasonableness. Due to the severe mental and behavioral issues facing the CFSA youth and their families, CCRC is the most advantageous choice for District.

Failure to execute this contract may seriously jeopardize the mental stability and welfare of the CFSA youth and their families in dire need of the services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Brenda Donald
Director
Child and Family Services Agency

CERTIFICATION BY CONTRACTING OFFICER

6. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer