

**DETERMINATION AND FINDINGS FOR
SINGLE AVAILABLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency
Caption: Supervisory Training
Proposed Contractor: EmployeeScreenIQ
Contract Number: CFSA-11-F-0019; GS-02F-0073W

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA, Agency), has a continuing need for an instructor to provide drug and alcohol testing services for employees of CFSA.

3. ESTIMATED FAIR AND REASONABLE COST:

NTE \$24,540.00

**4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE
PROCUREMENT:**

CFSA is continuing use of this contract while defending a protest filed by a vendor.

Therefore, it is in the best interest of CFSA to procure the services, via sole source, from EmployeeScreenIQ, the current vendor, deemed essential to meet CFSA's important services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Raymond Davidson, Director
Child and Family Services Agency

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer