

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

AGENCY: Child and Family Services Agency (CFSA)
CONTRACTOR: Mentor Maryland, Inc.
CONTRACT NO.: CFSA-10-C-0174
CAPTION: Specialized Family-Based Foster Care Services

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has the need for a Contractor to provide Specialized Family Based Foster Care, licensed in the state of Maryland to continue care of this one youth that has been under the care of this Contractor's services since 1999. The period of performance shall be from July 01, 2014 through June 30, 2015 to ensure uninterrupted service delivery to the youth currently placed at the facility that cannot be served by traditional group home or independent living programs.

3. ESTIMATED REASONABLE PRICE:

\$43,435.00

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- (a) The contractor listed above, Mentor Maryland, is currently providing services for this CFSA child to provide long term rehabilitation care for youth with developmentally disabled and/or medically complex condition.

- (b) The Contractor shall serve this child up to age 21 in specialized family-based care, that is challenged by any of the following conditions:
- 1.) Youth who are mentally retarded.
 - 2) Autistic youth suffering from diagnosable, chronic, and/or life threatening conditions that require intensive healthcare to address their medically complex needs.
 - 3) Youth with severe developmental disabilities.
- (c) This Specialized Family-based provider can ensure that the therapeutic progress for this child will not be disrupted; is the only available source that can meet the minimum need of the District by continuing services to this child.
- (d) Additionally, the Contractor referenced above are the only vendor who can meet the District's minimum need. Specifically, continuity of services with this vendor will prevent a lapse of services, which would have dire emotional, therapeutic and educational consequences for the child served. Second, this provider can ensure the therapeutic progress of the child in their care, as evidenced by their performance over the last thirteen years. Third, this provider has the necessary tools available to them immediately to meet the clinical needs of this child.

CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Brenda Donald
Director

CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION:

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer