

**Determination and Findings
for a
Sole Source Procurement**

Caption: Bike rack assessment and installation

Proposed Contractor: Washington Area Bicyclist Association

Department Agency: DDOT

Findings

- 1. Authorization: DC Official Code 2-303.05(a)(1), 27 DCMR 1702**
- 2. Minimum need: One year**
- 3. Estimated reasonable price: \$60,000 per year**
- 4. Facts which justify sole source procurement:**

As DDOT is requiring, by law, that building owners, both commercial and residential, provide indoor bike parking, the need for experienced location assessors is vital. For the last 2 years, the Washington Area Bicyclists Association (WABA) has served this role through a Transportation Enhancement grant. They have provided a high quality of service that DDOT has not found with the previous contractors. These general contractors, who have bid on a project like this in the past, do not have the experience of a bicyclist and have done poor assessments requiring extra staff time. This service requires community outreach and availability to meet with land owners. Again, WABA has done an excellent job at this and past contractors did not.

- 5. Certification by agency head:**

I hereby certify that the above findings are true, correct, and complete.

Date

Associate Director, DDOT

Policy, Planning, and Sustainability
Administration

DETERMINATION

Based on the above findings and in accordance with the authority cited, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under section 303 of the District of Columbia Procurement Practices Act of 1985 (DC Law 6-85; DC Official Code 2-303.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Jerry Carter, DDOT Contracting Officer