

Determination and Findings
For
Sole Source Procurement

1. **Authorization**

D.C. Official Code §2-354.04

2. **Minimum Need**

The DC Public Charter School Board (PCSB) has an immediate need for a certified public accountant to provide an audit of PCSB's financial statements, including the related notes to the financial statements for the year ended September 30, 2014.

3. **Estimated Fair and Reasonable Price**

The estimated price for this contract is \$22,750.00

4. **Facts That Justify a Sole Source Procurement**

Pursuant to D.C. Code § 38-1802.14(f), the District of Columbia Public Charter School Board ("PCSB") is required to "provide for an annual audit by an independent certified public accountant in accordance with Government auditing standards for financial audits issued by the Comptroller General." The Contractor will provide these services. The Contractor, Kendall, Prebola and Jones, LLC, is in possession of 37 years of substantive auditing experience.

For the past 15 years, the Consultant has provided these services for PCSB. The former PCSB staff who worked directly with the Consultant for the past two years have left the entity. Thus, the Consultant is uniquely qualified and has firsthand knowledge of PCSB's processes to immediately facilitate PCSB's audit process. It is for these reasons outlined that a sole source contract is recommended for award to Kendall, Prebola and Jones, LLC.

5. **Certification by the Interim Contract Specialist:**

I hereby certify that the above facts are accurate and complete.



Marvin Cross
Senior Manager, Finance and Operations

9/9/14

Date

Determination

Based on the above findings and in accordance with the PCSB procurement regulations, I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the DC Public Charter School Board.



Scott Pearson
Contracting Officer



Date