

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO.: DCKA-2011-C-0180

CAPTION: Parking Meter Management Services

PROPOSED CONTRACTOR: ACS State & Local Solutions, Inc.

PROGRAM AGENCY: District Department of Transportation

FINDINGS

1. AUTHORIZATION:

Section 404 of the PPRA, D.C. Law 18-371, DC Official Code 2-351 et seq., 27 DCMR 1702.

2. MINIMUM NEED:

The Department of Transportation (DDOT) has a continued need for a contractor to perform parking meter program management, upgrades, installation, collection and maintenance services to operate and maintain meters within the District of Columbia.

The contractor shall have the capability to upgrade, install, and manage the parking meter program throughout the District.

The District requires the services of a contractor with no mobilization time to ensure that the parking meter program would continue without any disruption in services for a period of 6 months (December 5th 2011 through June 4th 2012).

3. ESTIMATED REASONABLE PRICE:

\$2,000,000

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The current parking meter management services contract is scheduled to expire on December 4, 2011.

A solicitation for a new five (5) contract is undergoing final review and will be advertised shortly. However, it will not be awarded in time for the contractor to mobilize and commence these services on December 5, 2011.

The District does not have the capability to maintain the parking meter services. Parking meter services must continue without interruption so that illegal parking does not interfere with the District's day-to-day traffic flow. Failure to provide a contractor

to continue with the parking meter services will seriously jeopardize the continuation of necessary governmental functions and may jeopardize the health, safety and welfare of the District's residents, commuters and tourists.

A market survey was not performed because in the previous contract was awarded after competition. Additionally, there is at least a 30-day mobilization period that would be experienced by any other vendor except the incumbent.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Terry Bellamy, Director
District Department of Transportation

6. CERTIFICATION AND DETERMINATION BY CONTRACTING OFFICER

CERTIFICATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority.

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 404 of the PPRA (D.C. Law 18-371; D.C. Official Code § 2-351 et seq.). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Jerry M. Carter
Contracting Officer