

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE PROCUREMENT**

**AGENCY:** Department of Motor Vehicles (DMV)  
**CONTRACT NO.:** POKV-2006-C-0064  
**CONTRACTOR:** ACS State and Local Solutions, Inc  
**CAPTION:** Ticket Processing Contract Extension

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1702

**2. MINIMUM NEED:**

The District of Columbia, on behalf of the Department of Motor Vehicles has a need to continue services awarded under the Ticket Processing contract. These services are highly visible to the public. Ticket processing is a required government service. Without it, District residents could not clear their records to renew their driver's licenses or vehicle registrations.

**3. ESTIMATED REASONABLE PRICE:**

The estimated price of the contract is \$9,395,690.76.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The current contract for ticket processing services was previously extended for a one-year period through January 2, 2012. This contract supports the issuance of parking infractions, civil moving infractions, and infractions recorded from the automated traffic enforcement system administered by the Metropolitan Police Department. In total, over 20 public safety entities in the District are supported by the system and its associated services. Total revenue generated by all of these entities in FY11 was over \$164 million. Total ticket processing contract expenditures for the same period totaled slightly more than \$9 million.

This additional sole source contract extension is needed to ensure continuation of ticket processing and related services provided for MPD and DMV as they evaluate their system

requirements and review the current business model to prepare an updated Statement of Work for a full solicitation and award of a new ticket processing system.

Continuation of services with the current Contractor during this period is requested because:

- (1) The Contractor has provided similar services to the District continuously since 1985;
- (2) The ticket processing program is operating effectively;
- (3) It is not feasible to seek other sources to implement and perform the contracted services prior to the expiration date;
- (4) Many of the contracted program applications have been developed or modified specifically for the District and would be complex and time-consuming to replace; and
- (5) The services provided under this contract are essential to traffic and parking enforcement and the revenue generation of over \$164 million annually. Failure to continue the services would result in the inability to enforce on-street infractions and to collect substantial revenue.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lucinda Babers  
Director  
Department of Motor Vehicles

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Priscilla Mack  
Contracting Officer  
IT Commodity Group

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
James D. Staton, Jr.  
Chief Procurement Officer  
Office of Contracting and Procurement